

UNIVERSITY TEAM MANAGER (UTM) – ONLINE REGISTRATION USER MANUAL

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INTRODUCTION

Welcome to the new look Australian University Sport (AUS) online registration system 'FUSESPORT' for all AUS events. The purpose of this manual is to provide UTM's with a step by step process of how to register yourself and on behalf of games competitors and teams for the Regional University Games and Australian University Games.

First, you must register yourself as a UTM in the online registration system. Then register other participants. UTM's can only register participants through the public online registration system.

To register for Regional University Games (RUG) or Australian University Games (AUG) please go to <http://www.unisport.com.au/Events/Pages/Home.aspx>

For each event you will need to register yourself as a UTM.

Please see below the following 'How to register' guides:

1. How to register yourself as a UTM
2. How to register on behalf of a individual sport participants
3. How to register on behalf of a player/team captain
4. Snow Sport Registrations

If you have any questions and feedback in relation to the registration process contact Amanda Holland – Registration Coordinator via E: Amanda.holland@unisport.com.au or P: 07 3054 4629.

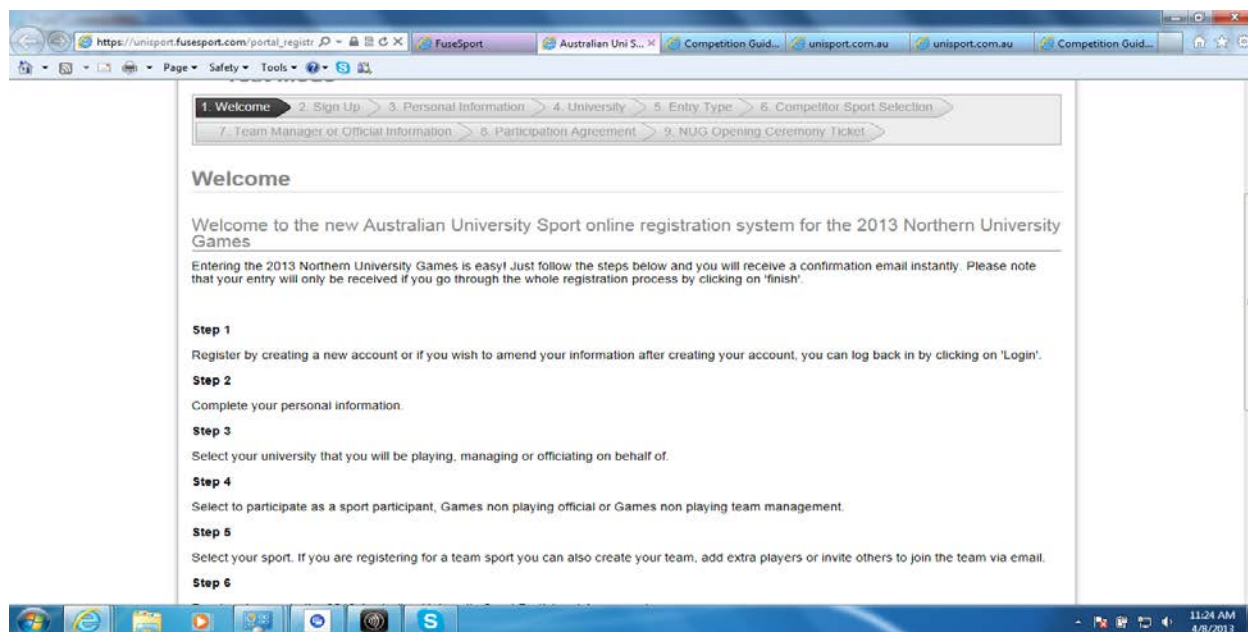
1. HOW TO REGISTER YOURSELF AS UTM

Welcome

To register for the Regional University Games and Australian University Games go to:

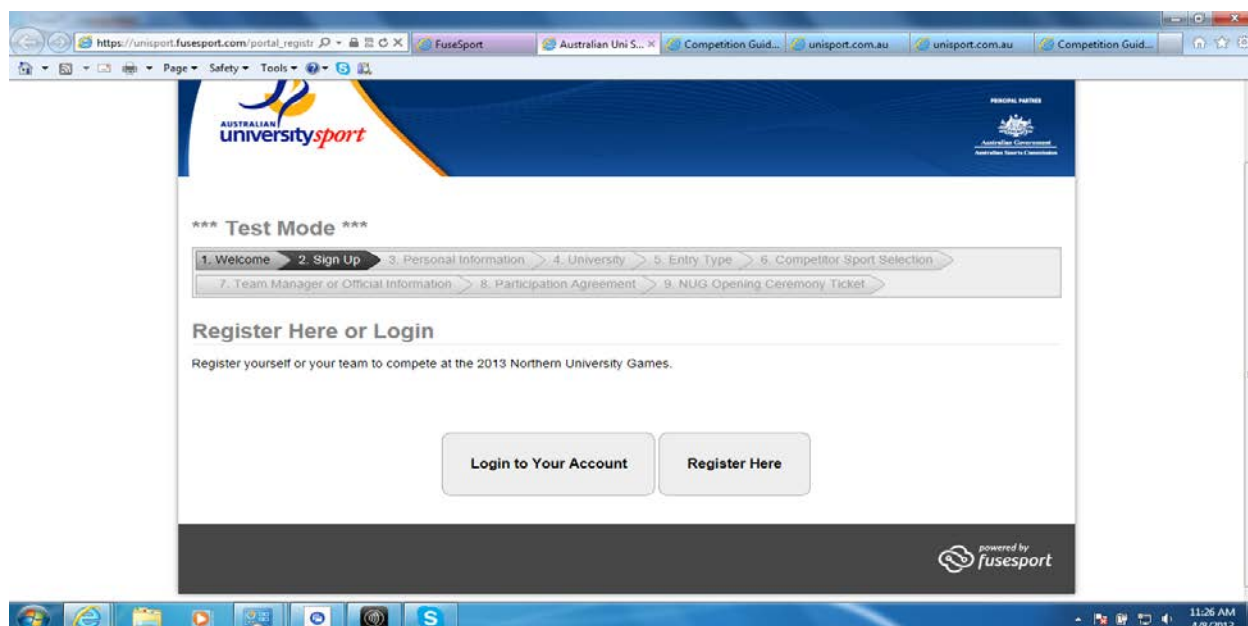
<http://www.unisport.com.au/Events/Pages/Home.aspx>

When you click on the event you wish to register for, the welcome page will appear. Please read and click '**Next**' at the bottom of the page.



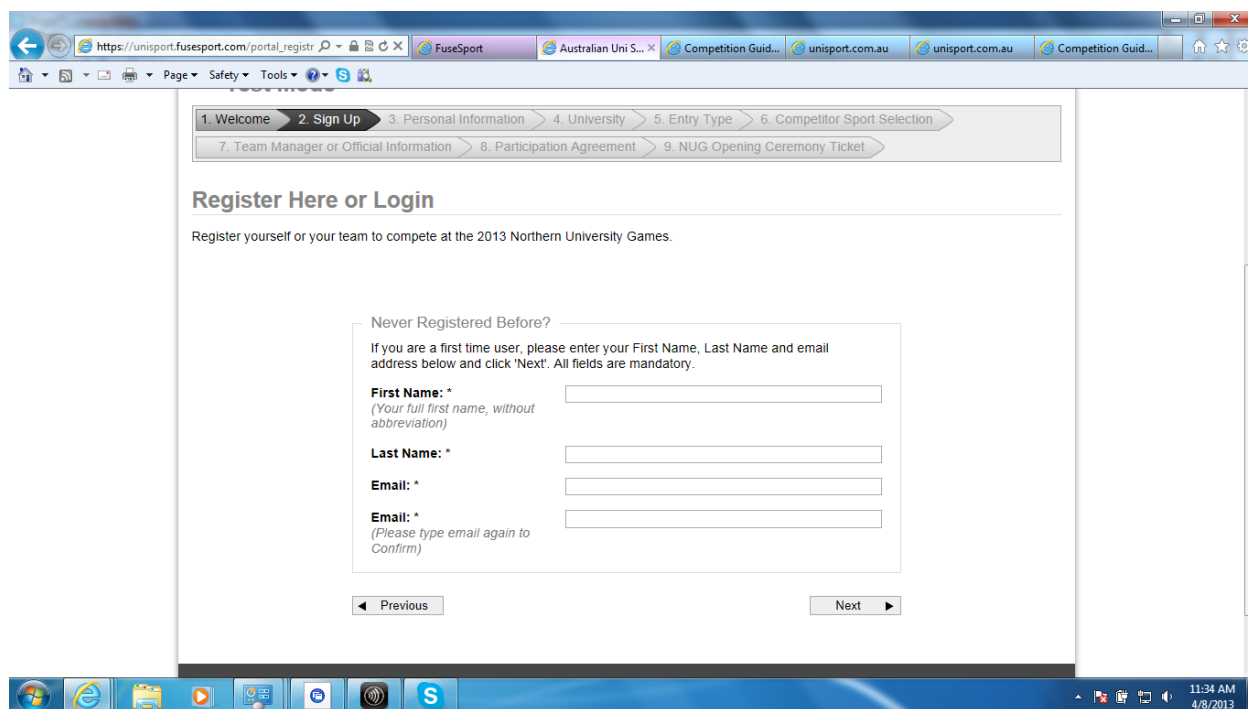
1. Register Here or Login

Click '**Register Here**' to create a new account or if you wish to amend your information after creating your account, you can log back in by clicking on '**Login**'.



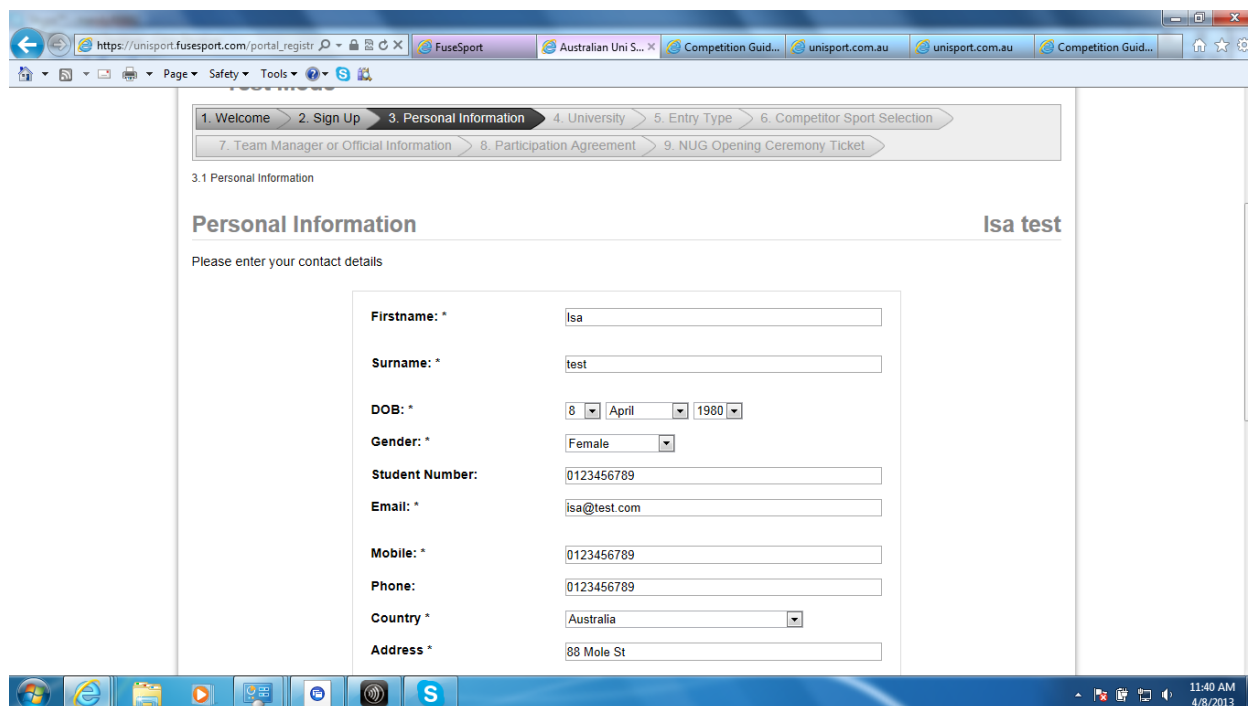
2. Register

Please enter your first name, last name and your email address twice. Click **'Next'** at the bottom of the page to continue.



3. Personal Information

Please enter your personal information and under 'create or change password' enter a password that you will remember. Click **'Next'** at the bottom of the page to continue.



4. University

Please select your university. Click **'Next'** at the bottom of the page to continue.

The screenshot shows a web browser window with the URL https://unisport.fusesport.com/portal_registr.... The page is titled 'University' and is part of a registration process. A progress bar at the top indicates the current step is '4. University'. Below the progress bar, the text 'Please select the university you attend or the university you are managing or officiating on behalf of at the 2013 Northern University Games.' is displayed. A list of universities is provided, each with a radio button for selection. The universities listed are: Australian Catholic University, Australian College of Physical Education, Australian Defence Force Academy, Bond University, Central Queensland University, Charles Darwin University, Charles Sturt University, Curtin University of Technology, Deakin University, Edith Cowan University, Flinders University, Griffith University [Gold Coast], Griffith University [GU], James Cook University, La Trobe University, Macquarie University, Monash University, Murdoch University, Queensland University of Technology, RMIT University, Southern Cross University, and Sydney University. The 'Bond University' option is selected. At the bottom of the page, there are 'Previous' and 'Next' buttons. The page is powered by FuseSport.

5. Entry Type

Please select your entry type. As a UTM you need to click **'Games Non-Playing Official'**.

Click **'Next'** at the bottom of the page to continue.

The screenshot shows a web browser window with the URL https://unisport.fusesport.com/portal_registr.... The page is titled 'Select Entry Type' and is part of a registration process. A progress bar at the top indicates the current step is '5. Entry Type'. Below the progress bar, the text 'Please select your entry type from the options below (only one entry per person)' is displayed. Two options are provided for selection: 'Games Competitor' and 'Games Non Playing Official'. The 'Games Non Playing Official' option is selected. Below the options, there are 'Previous' and 'Next' buttons. The page is powered by FuseSport.

6. Select type of non-playing official

Select the type of non-playing official that you will be acting as during the Games.

Click '**Next**' at the bottom of the page to continue.

The screenshot shows a web browser window with the URL https://unisport.fusesport.com/portal_registr.... The page is titled 'Test Mode' and displays a progress bar with steps: 1. Welcome, 2. Sign Up, 3. Personal Information, 4. University, 5. Entry Type, 6. Competitor Sport Selection, 7. Team Manager or Official Information (current step), 8. Participation Agreement, and 9. NUG Opening Ceremony Ticket. Below the progress bar, the page is divided into two sections: 7.1 Team Manager or Official Information and 7.2 Team Manager or Official Sport Specific Information. The main heading is 'Team Manager or Official Information' with a sub-heading 'Isa test'. The text reads: 'Select the type of non playing team manager or official you will be acting as at the Northern University Games (eg coach, university team manager etc)'. A box titled 'Please select one or more categories of participation:' contains a list of checkboxes: Coach, Media, Team Captain, University Team Manager (checked), Coach - Assistant, Medical Personnel, and Team Organiser. At the bottom of the form are 'Previous' and 'Next' buttons. The footer of the page says 'powered by fusesport'.

7. Select Sport

Please select which sport you are officiating on behalf of. If you are a UTM please select '**all sports**'.

Click '**Next**' at the bottom of the page to continue.

The screenshot shows the same web browser window as the previous one, but the page has advanced to the 'Team Manager or Official Sport Specific Information' section. The progress bar remains the same. The main heading is 'Team Manager or Official Sport Specific Information' with a sub-heading 'Isa test'. The text reads: 'Which sport are you officiating on behalf of?: *'. Below this text is a dropdown menu with 'All Sports' selected. At the bottom of the form are 'Previous' and 'Next' buttons. The footer of the page says 'powered by fusesport'.

8. Participant Agreement

Please read and agree to the AUS Participation Agreement. From the drop-down box select '**I agree**' and click '**Next**' at the bottom of the page to continue.

The screenshot shows a web browser window displaying the 'AUS Participation Agreement' page. The page is titled '*** Test Mode ***' and features a progress bar with steps: 1. Welcome, 2. Sign Up, 3. Personal Information, 4. University, 5. Entry Type, 6. Competitor Sport Selection, 7. Team Manager or Official Information, 8. Participation Agreement (current step), and 9. NUG Opening Ceremony Ticket. The main heading is 'Participation Agreement' with a sub-heading 'Isa test'. Below this, it states: 'To continue and finalise your registration you must agree to the AUS Participation Agreement terms and conditions.' There is a text box containing 'I accept the terms and conditions of participation *' and a dropdown menu with 'I Agree' selected. At the bottom, there are 'Previous' and 'Next' buttons. The footer includes the 'powered by fusesport' logo.

9. Opening Ceremony Ticket

Please enter the number of tickets you wish to purchase. Click '**Next**' at the bottom of the page to continue.

Note: if you wish to purchase tickets for your university you will be able to log back in and purchase opening ceremony prior to close of registration.

The screenshot shows a web browser window displaying the 'NUG Opening Ceremony Ticket' page. The page is titled '*** Test Mode ***' and features a progress bar with steps: 1. Welcome, 2. Sign Up, 3. Personal Information, 4. University, 5. Entry Type, 6. Competitor Sport Selection, 7. Team Manager or Official Information, 8. Participation Agreement, and 9. NUG Opening Ceremony Ticket (current step). The main heading is 'NUG Opening Ceremony Ticket' with a sub-heading 'Isa test'. Below this, it states: 'If you wish to purchase a ticket to the 2013 Northern University Games Opening Ceremony please enter the quantity required. The tickets are \$12 each.' There is a text box labeled '2013 NUG Opening Ceremony Ticket: *' with the value '1' entered. At the bottom, there are 'Previous' and 'Next' buttons. The footer includes the 'powered by fusesport' logo.

10. Review and Provide Payment

Review your purchase summary and enter your credit card details. Click **'Finish and Process Payment'** at the bottom of the page to finalise registration.

The screenshot shows a web browser window with the URL https://unispport.com/portal_registration.asp?id=106. The page title is "Please review & provide payment" and the user is "Isa test".

Purchase summary

Item	Price
(Edit) Opening Ceremony Ticket (NUG) (# purchased: 1) (Edit)	\$12.00
TOTAL:	\$12.00
GST included:	\$1.09
* (asterisk) denotes no GST is applicable	

Edit Registration
[Edit](#)

Add another Person to Registration
[Add another Person](#)

Payment via Credit Card

Name on Credit Card: *

Credit Card Number: *

Credit Card Expiry: * 01/2013 12/2013

CCV/CVV: *

Cards Accepted:

To ensure your transaction is secure this site uses 256-bit SSL security

[Previous](#) [Finish & Process Payment](#)

If you are a university that AUS invoice, the following confirmation page will appear. Please click **'Finish'** at the bottom of the page.

The screenshot shows a web browser window with the URL https://unispport.com/portal_registration.asp?id=106. The page title is "Please review & provide payment" and the user is "Peppa Test".

Purchase summary

Item	Price
(Edit) Opening Ceremony Ticket (NUG) (# purchased: 1) (Edit)	\$12.00
TOTAL:	\$12.00
GST included:	\$1.09
* (asterisk) denotes no GST is applicable	

Edit Registration
[Edit](#)

Add another Person to Registration
[Add another Person](#)

Finish and Bulk Pay later

Australian University Sport will invoice your university for payment. Please contact your on campus service provider for further information.

[Previous](#) [Finish](#)

[Discard entry and Start Again](#)

11. Confirmation of Registration and Tax Invoice

If you wish to print of copy of your tax invoice please click the '**Print**' button below.

Please click '**Exit**' to finish.

The screenshot shows a web browser window with the URL port.fusesport.com/registration/106/default.asp. The page displays a confirmation message for the 2013 Northern University Games registration. It includes a login section with the username **Isa@test.com** and password **LJDNJELQ**. Below this is a 'TAX INVOICE / RECEIPT' for invoice #0118644 dated 8 April 2013. The invoice details the purchase of an 'Opening Ceremony Ticket (NUG)' for \$12.00, with a GST of \$1.09, resulting in a total payable of \$12.00. The browser's taskbar at the bottom shows various icons and the system clock indicating 12:45 PM on 4/8/2013.

You have now registered for the 2013 Northern University Games.
Please contact your on campus sporting provider for further requirements you need to satisfy before this event.

Login for next time
Please use this information to login next time
Username: Isa@test.com
Password: LJDNJELQ

TAX INVOICE / RECEIPT	
#0118644 8 April 2013	
2013 Northern University Games (NUG) Australian University Sport ABN: 22 634 634 319 Suite 1.12, Sports House Cnr Castlemaine & Caxton Streets Milton QLD 4064 Tel: 07 3876 2610 Fax: 03 3876 2620 Email: aus@unisport.com.au Web: secure.unigames.com.au	INVOICE TO: Registration Number: 73602 Isa test 88 Mole St Red Hill QLD 4059 Australia Email: Isa@test.com Ph: 0123456789 Mob: 0123456789 Gender: Female Date of Birth: 8 April 1980
Transaction Number: 118644 Date Paid: 8 April 2013	

Description	Qty	Price	GST Applicable	Amt Payable
Isa test				
Opening Ceremony Ticket (NUG)(# purchased: 1)	1	\$12.00	\$1.09	\$12.00

2 .HOW TO REGISTER ON BEHALF OF INDIVIDUAL SPORT PARTICIPANTS

AUG - Athletics/Fencing/Judo/Kendo/Sailing/Swimming/Taekwondo

EUG – Golf (singles)/ Squash (singles)/Tennis (singles)

NUG – Golf (singles)/ Squash (singles)/Tennis (singles)

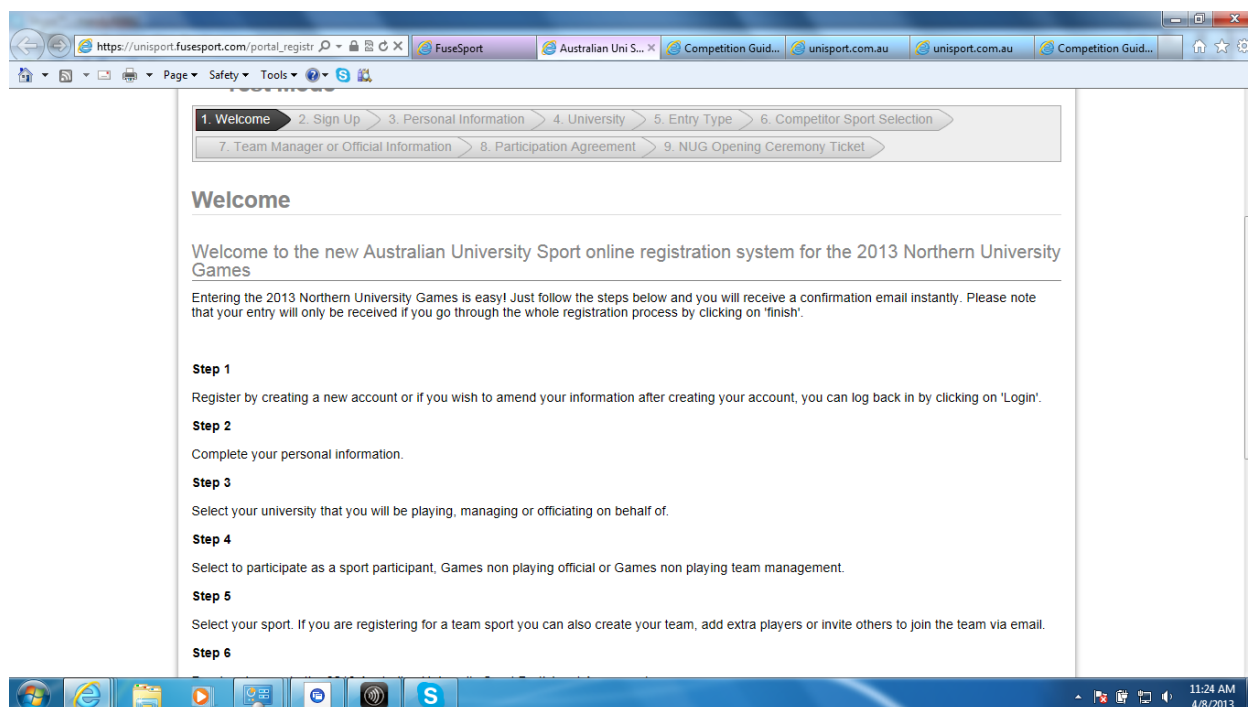
SUG – Cross Country/Golf (singles)/ Squash (singles)/Tennis (singles)

To register for the Regional University Games and Australian University Games go to:

<http://www.unisport.com.au/Events/Pages/Home.aspx>

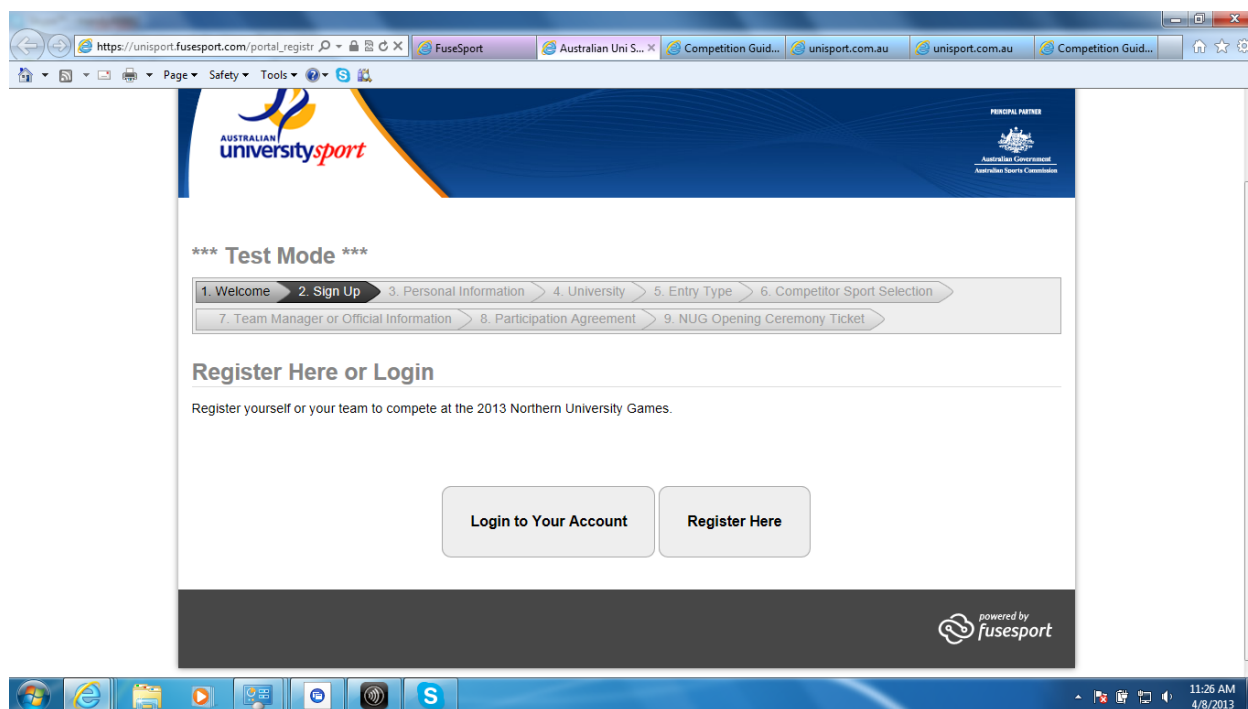
Welcome

Click on the event you wish to register for and the welcome page below will appear. Please read and click '**Next**' bottom of the page.



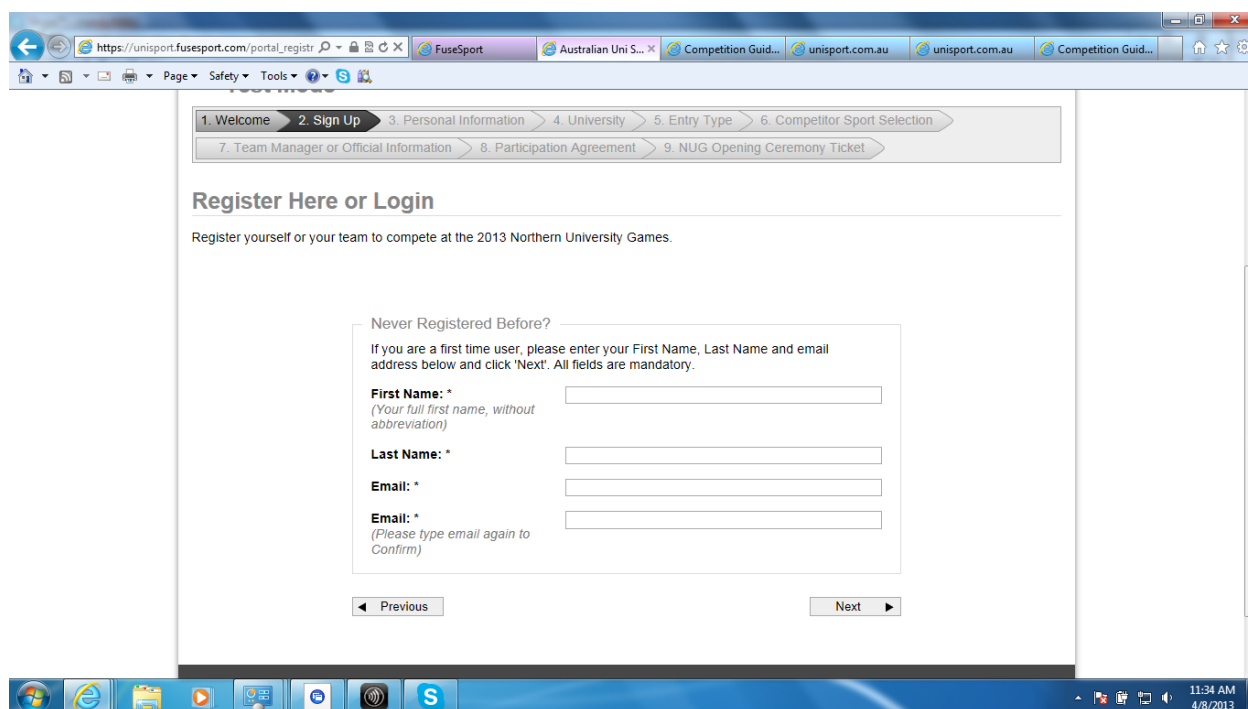
1. Register Here or Login

Click '**Register Here**' to create a new account or if you wish to amend your information after creating your account, you can log back in by clicking on '**Login**'.



2. Register

Please enter the first name, last name and email address twice of the person you are registering on behalf of. Click '**Next**' at the bottom of the page to continue.



3. Personal Information

Please enter the personal information of person you are registering on behalf of.

Click '**Next**' at the bottom of the page to continue.

1. Welcome > 2. Sign Up > **3. Personal Information** > 4. University > 5. Entry Type > 6. Competitor Sport Selection
7. Team Manager or Official Information > 8. Participation Agreement > 9. NUG Opening Ceremony Ticket

3.1 Personal Information

Personal Information Isa test

Please enter your contact details:

Firstname: * Isa
Surname: * test
DOB: * 8 April 1980
Gender: * Female
Student Number: 0123456789
Email: * isa@test.com
Mobile: * 0123456789
Phone: 0123456789
Country: * Australia
Address: * 88 Mole St

4. University

Please select their university.

Click '**Next**' at the bottom of the page to continue.

1. Welcome > 2. Sign Up > 3. Personal Information > **4. University** > 5. Entry Type > 6. Competitor Sport Selection
7. Team Manager or Official Information > 8. Participation Agreement > 9. NUG Opening Ceremony Ticket

4.1 University

University Isa test

Please select the university you attend or the university you are managing or officiating on behalf of at the 2013 Northern University Games.

Please select your University:

- ☐ Australian Catholic University
- ☐ Australian Defence Force Academy
- ☐ Central Queensland University
- ☐ Charles Sturt University
- ☐ Deakin University
- ☐ Flinders University
- ☐ Griffith University [GU]
- ☐ La Trobe University
- ☐ Monash University
- ☐ Queensland University of Technology
- ☐ Australian College of Physical Education
- ☒ Bond University
- ☐ Charles Darwin University
- ☐ Curtin University of Technology
- ☐ Edith Cowan University
- ☐ Griffith University [Gold Coast]
- ☐ James Cook University
- ☐ Macquarie University
- ☐ Murdoch University
- ☐ RMIT University

5. Entry Type

Please select the entry type of the person you are registering on behalf of.

Games Competitor = participant playing a sport or is a player/team captain

Games Non-Playing Official = assistant coach, coach, media, medical personnel, team organiser, university team manager

Click '**Next**' at the bottom of the page to continue.

The screenshot shows a web browser window with the URL https://unisport.fusesport.com/portal_registr.... The page title is "Select Entry Type" and it is part of a "Ruby Test". The breadcrumb trail at the top indicates the current step is "5. Entry Type". Below the breadcrumb, there is a section titled "5.1 Select Entry Type". The main content area says "Please select your entry type from the options below (only one entry per person)". There are two selection boxes: "Games Competitor" (selected with a checkmark) and "Games Non Playing Official". Each box contains a description of the role. At the bottom, there are "Previous" and "Next" buttons. The footer of the page says "powered by fusesport".

6. Competitor Sport Selection

Please select the sport of the person you are registering on behalf of.

Click '**Next**' at the bottom of the page to continue.

The screenshot shows a web browser window with the URL https://unisport.fusesport.com/portal_registration.asp?ids=100. The page title is "Competitor Sport Selection" and it is part of a "Ruby Test". The breadcrumb trail at the top indicates the current step is "6. Competitor Sport Selection". Below the breadcrumb, there is a section titled "6.1 Competitor Sport Selection". The main content area says "2013 Northern University Games registrations are now open for the following sports:". There are two selection boxes: "AFL 9s" (selected with a checkmark) and "Baseball". Each box contains a list of sports. At the bottom, there are "Previous" and "Next" buttons. The footer of the page says "powered by fusesport".

7. Sport Specific Information

Please complete the sport specific information below.

Click '**Next**' at the bottom of the page to continue.

The screenshot shows a web browser window with the URL https://unisport.fusesport.com/portal_registr.... The page title is "Golf (Singles)" and the user is logged in as "Ruby Test".

2013 Northern University Games Registration Fees

- \$140.00 - Games Competitor Fee
- \$35.00 - Registration Late Fee (after 31/5/13)
- \$35.00 - Additional Sport Fee (cross accreditation)

Form Fields:

- Division: *** Women (dropdown menu)
- Golf Australia Handicap: *** 28 (text input)
- Golf Club Name: *** not a member (text input)
If you are not a member of a golf club, please enter "not a member"
- Golf Link Number: *** 024687 (text input)
Please login to <http://www.golflink.com.au/> to access your handicap. To find out more information login to <http://www.golflink.com.au/About.aspx>
- Athlete to count towards university score?:** YES (dropdown menu)

Navigation buttons: Previous, Next

8. Participation Agreement

Please read and agree to the AUS Participation Agreement. From the drop-down box select '**I agree**'.

Click '**Next**' at the bottom of the page to continue.

The screenshot shows the same web browser window as before, but the page title is "Participation Agreement". The user is still logged in as "Ruby Test".

Progress Bar:

1. Welcome
2. Sign Up
3. Personal Information
4. University
5. Entry Type
6. Competitor Sport Selection
7. Team Manager or Official Information
8. Participation Agreement (Current Step)
9. NUG Opening Ceremony Ticket

8.1 Participation Agreement

To continue and finalise your registration you must agree to the **AUS Participation Agreement** terms and conditions.

Form Fields:

- I accept the terms and conditions of participation *** I Agree (dropdown menu)

Navigation buttons: Previous, Next

Footer: powered by fusesport

9. Opening Ceremony Ticket

Please enter the number of tickets you wish to purchase. Click **'Next'** at the bottom of the page to continue.

Note: if you are registering on behalf of your team, you can purchase Opening Ceremony tickets as you enter them individually or logging back in and purchasing in bulk.

The screenshot shows a web browser window with the URL https://fusesport.com/portal_registration.asp?id=106. The page is titled "NUG Opening Ceremony Ticket" and is in "Test Mode". A progress bar at the top indicates the current step is "9. NUG Opening Ceremony Ticket". The page content includes a heading "NUG Opening Ceremony Ticket" and a sub-heading "Ruby Test". Below this, a message states: "If you wish to purchase a ticket to the 2013 Northern University Games Opening Ceremony please enter the quantity required. The tickets are \$12 each." A form field labeled "2013 NUG Opening Ceremony Ticket: *" contains the number "1". At the bottom of the form are "Previous" and "Next" buttons. The page footer includes the "powered by fusesport" logo.

9. Please Review and Provide Payment

Since you are registering on behalf of a participant and if you are a university that AUS invoices, the page below will show. If your university has not arranged to be invoiced with AUS you will be required to enter credit card details for payment.

Click **'Finish'** at the bottom of the page to continue.

The screenshot shows a web browser window with the URL https://unisport.fusesport.com/portal_registr.... The page is titled "Please review & provide payment" and is in "Jilly Test" mode. The page content includes a "Purchase summary" table, an "Edit Registration" section, an "Add another Person to Registration" section, and a "Finish and Bulk Pay later" section. The "Purchase summary" table lists the following items and prices:

Item	Price
(Edit) NUG Registration Fee (Edit)	\$140.00
Opening Ceremony Ticket (NUG) (# purchased: 1) (Edit)	\$12.00
TOTAL:	\$152.00
GST included:	\$13.02

* (asterisk) denotes no GST is applicable

The "Edit Registration" section has an "Edit" button. The "Add another Person to Registration" section has an "Add another Person" button. The "Finish and Bulk Pay later" section contains the text: "Australian University Sport will invoice your university for payment. Please contact your on campus service provider for further information." At the bottom of the page are "Previous", "Finish", and "Discard entry and Start Again" buttons.

10. Confirmation of Registration and Tax Invoice

If you wish to print of copy of the tax invoice please click the **'Print'** button below.

Please click **'Exit'** to finish.

Finished Jilly Test

You have now registered for the 2013 Northern University Games.
Please contact your **on campus sporting provider** for further requirements you need to satisfy before this event.

Login for next time
Please use this information to login next time
Username: jilly@test.com
Password: IGBLGGIN

TAX INVOICE / RECEIPT #0118659 8 April 2013	
2013 Northern University Games (NUG) Australian University Sport ABN: 22 634 634 319 Suite 1.12, Sports House Cnr Castlemaine & Caxton Streets Milton QLD 4064 Tel: 07 3876 2610 Fax: 03 3876 2620 Email: aus@unisport.com.au Web: secure.unigames.com.au	INVOICE TO: Registration Number: 73604 Jilly Test 76 merry st Hopeville QLD 9583 Australia Email: jilly@test.com Pn: 0123456789 Mob: 0123456789 Gender: Female Date of Birth: 6 December 1995
Transaction Number: 118659	

Description	Qty	Price	GST	Amt
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4:09 PM
4/8/2013

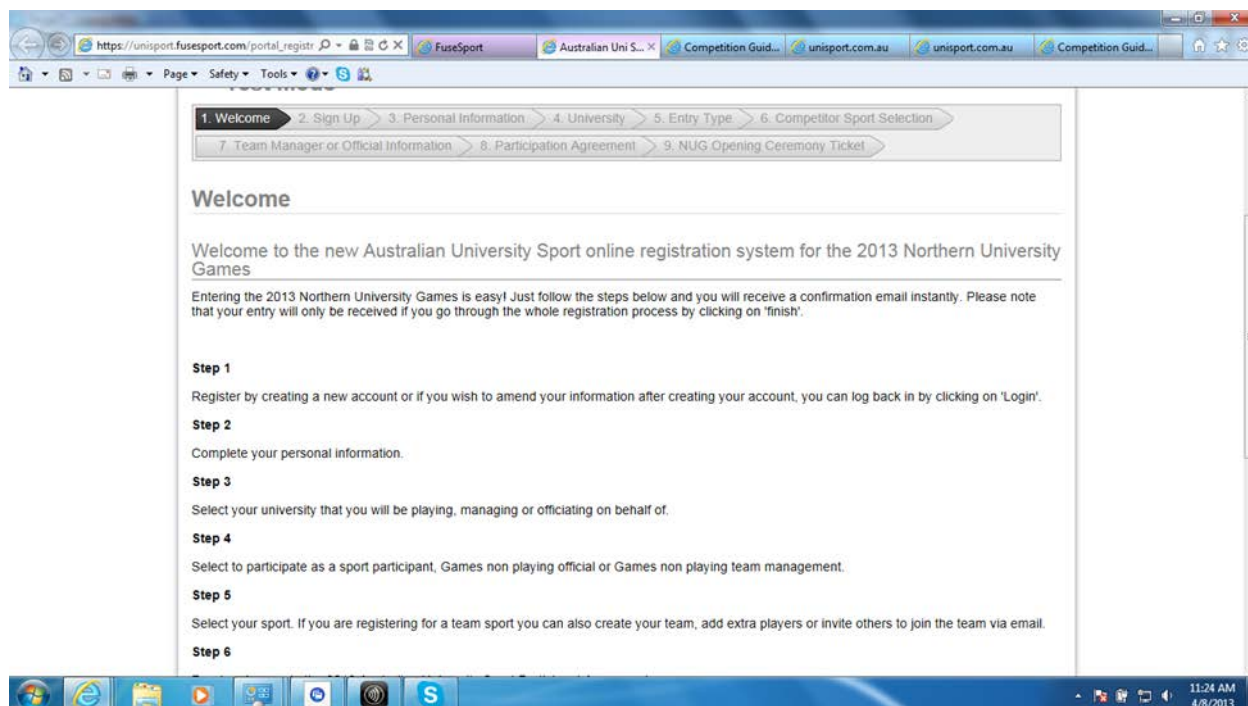
3. HOW TO REGISTER ON BEHALF OF A PLAYER/TEAM CAPTAIN

Welcome

To register for the Regional University Games and Australian University Games go to:

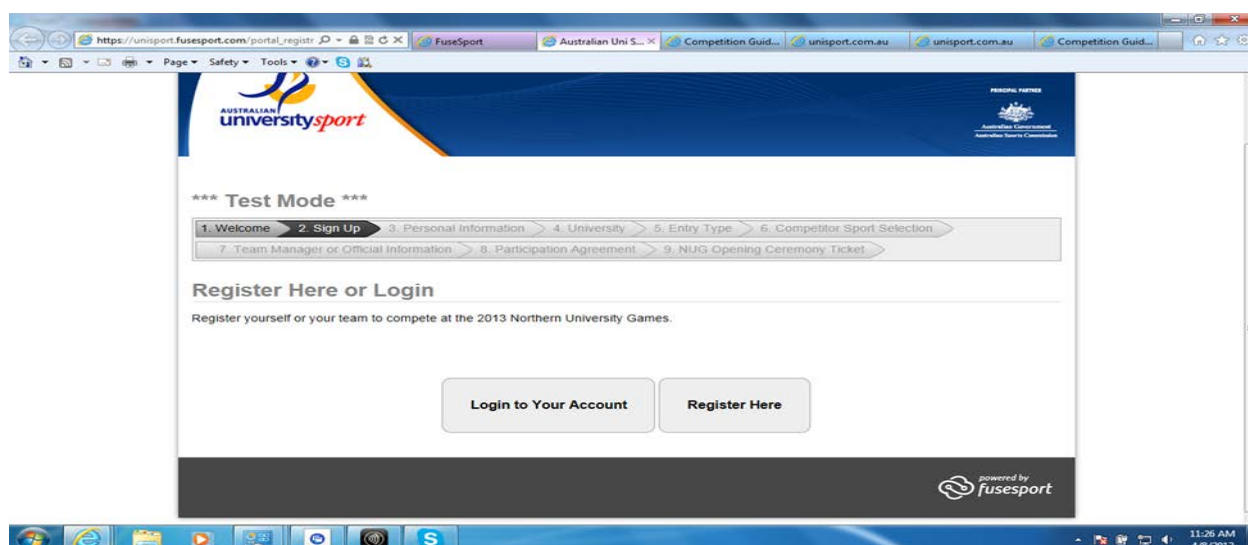
<http://www.unisport.com.au/Events/Pages/Home.aspx>

Click on the event you wish to register for and the welcome page below will appear. Please read and click '**Next**' bottom of the page.



1. Register Here or Login

Click '**Register Here**' to create a new account or if you wish to amend your information after creating your account, you can log back in by clicking on '**Login**'.



2. Register

Please enter the first name, last name and email address twice of the person you are registering on behalf of. Click '**Next**' at the bottom of the page to continue.

1. Welcome > 2. Sign Up > 3. Personal Information > 4. University > 5. Entry Type > 6. Competitor Sport Selection > 7. Team Manager or Official Information > 8. Participation Agreement > 9. NUG Opening Ceremony Ticket >

Register Here or Login

Register yourself or your team to compete at the 2013 Northern University Games.

Never Registered Before?

If you are a first time user, please enter your First Name, Last Name and email address below and click 'Next'. All fields are mandatory.

First Name: *
(Your full first name, without abbreviation)

Last Name: *

Email: *

Email: *
(Please type email again to Confirm)

Previous Next

3. Personal Information

Please enter the personal information of person you are registering on behalf of. Click '**Next**' at the bottom of the page to continue.

1. Welcome > 2. Sign Up > 3. Personal Information > 4. University > 5. Entry Type > 6. Competitor Sport Selection > 7. Team Manager or Official Information > 8. Participation Agreement > 9. NUG Opening Ceremony Ticket >

Personal Information

Please enter your contact details

Firstname: * Guro

Surname: * Test

DOB: * 27 September 1994

Gender: * Female

Student Number:

Email: * guro@test.com

Mobile: * 0123456789

Phone: 0123456789

Country * Australia

Address * 58 olso

4. University

Please select their university.

Click '**Next**' at the bottom of the page to continue.

The screenshot shows a web browser window with the URL https://unisport.fusesport.com/portal_register. The browser tabs include 'Fusesport', 'Australian Uni Sport', and 'Baby Names - Find Top Baby...'. The page has a navigation bar with steps: 1. Welcome, 2. Sign Up, 3. Personal Information, 4. University (highlighted), 5. Entry Type, 6. Competitor Sport Selection, 7. Team Manager or Official Information, 8. Participation Agreement, and 9. NUG Opening Ceremony Ticket. The main heading is 'University' with a 'Guro Test' link. Below the heading, it says 'Please select the university you attend or the university you are managing or officiating on behalf of at the 2013 Northern University Games.' A box titled 'Please select your University:' contains two columns of radio button options. The first column lists: Australian Catholic University, Australian Defence Force Academy, Central Queensland University, Charles Sturt University, Deakin University, Flinders University, Griffith University [GU], La Trobe University, Monash University, Queensland University of Technology, and Southern Cross University. The second column lists: Australian College of Physical Education, Bond University (selected), Charles Darwin University, Curtin University of Technology, Edith Cowan University, Griffith University [Gold Coast], James Cook University, Macquarie University, Murdoch University, and RMIT University. The Windows taskbar at the bottom shows the time as 9:35 AM on 4/9/2013.

5. Entry Type

Please select the entry type of the person you are registering on behalf of.

Games Competitor = participant playing a sport or is a player/team captain

Games Non-Playing Official – assistant coach, coach, media, medical personnel, team organiser, university team manager

Click '**Next**' at the bottom of the page to continue.

The screenshot shows the 'Select Entry Type' page in the Fusesport portal. The navigation bar is the same as in the previous screenshot, with '5. Entry Type' highlighted. The main heading is 'Select Entry Type' with a 'Guro Test' link. Below the heading, it says 'Please select your entry type from the options below (only one entry per person)'. A box titled 'Please select one or more categories of participation:' contains two options: 'Games Competitor' (selected with a radio button) and 'Games Non Playing Official'. The 'Games Competitor' option has a subtext: 'select this option if you are playing a sport or you are a player/team manager'. The 'Games Non Playing Official' option has a subtext: 'select this option if you are not playing a sport but will be acting in an official capacity (coach, assistant coach, media, medical personnel, university team manager)'. At the bottom of the box are 'Previous' and 'Next' buttons. The Windows taskbar at the bottom shows the time as 9:37 AM on 4/9/2013.

7. Competitor Sport Selection

Please select the sport of the person you are registering on behalf of.

Click **'Next'** at the bottom of the page to continue.

The screenshot shows a web browser window with the URL https://unisport.fusesport.com/portal_registr.... The browser tabs include 'FuseSport', 'Australian Uni Sport', and 'Baby Names - Find Top Baby ...'. The page has a breadcrumb trail: 1. Welcome > 2. Sign Up > 3. Personal Information > 4. University > 5. Entry Type > 6. Competitor Sport Selection. Below the breadcrumb, the page title is 'Competitor Sport Selection' and the user is identified as 'Guro Test'. The main content area states: '2013 Northern University Games registrations are now open for the following sports:'. It then asks the user to 'Please select one or more categories of participation:' and provides a list of sports with checkboxes. The sports listed are: AFL 9s, Basketball (checked), Football, Hockey, Netball, Squash (Singles), Tenpin Bowling, Volleyball, Baseball, Beach Volleyball, Golf (Singles), Lawn Bowls, Rugby Union 7s, Tennis (Singles), Touch, and Water Polo. At the bottom of the selection area are 'Previous' and 'Next' buttons. The Windows taskbar at the bottom shows the time as 9:38 AM on 4/9/2013.

7. Create or Join a Team

Registering on behalf of the player/Team Captain you must create a team.

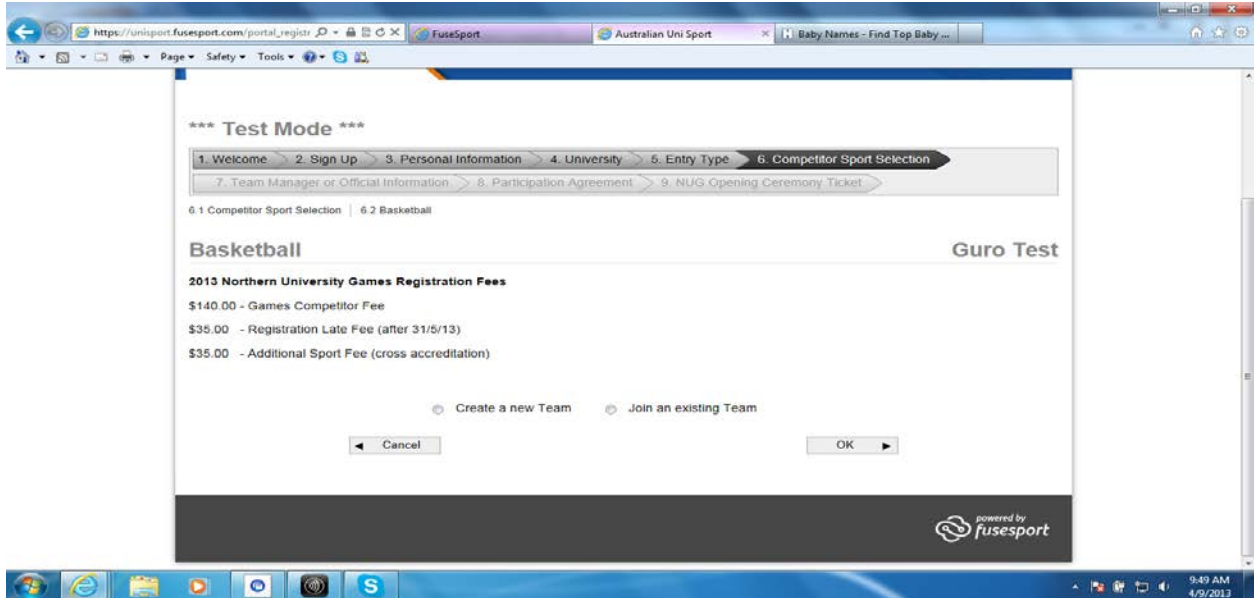
Click **'Create or Join a Team'** and the **'Next'** button at the bottom of the page.

The screenshot shows the 'Basketball' page in the FuseSport portal. The breadcrumb trail is: 1. Welcome > 2. Sign Up > 3. Personal Information > 4. University > 5. Entry Type > 6. Competitor Sport Selection > 7. Team Manager or Official Information. The page title is 'Basketball' and the user is 'Guro Test'. The main content area is titled '2013 Northern University Games Registration Fees' and lists the following fees: \$140.00 - Games Competitor Fee, \$35.00 - Registration Late Fee (after 31/5/13), and \$35.00 - Additional Sport Fee (cross accreditation). Below the fees, there is a section titled 'My Teams' which states: 'You are not yet a member of any teams for 2013 Northern University Games (NUG). Please use the 'Create or Join a Team' button below.' A button labeled 'Create or Join a Team' is visible. At the bottom of the page are 'Previous' and 'Next' buttons. The Windows taskbar at the bottom shows the time as 9:42 AM on 4/9/2013.

8. Create a Team

As a player/team captain you want to create a team. Click **'Create a Team'** and **'Ok'**.

Note: 'Join an existing team' is the button you click when you are logging back in to register another player in a team you have already created in the registration system. Please take a note of all team codes and names.



10. Specific Team Details

Please select your event under 'age group/event'.

Enter Team Code: example - BONDBKW1 (University code/sport abbrev/W for Women or M for Men/Team number)

(must be between 4 and 10 characters – used by people to find & join your team)

Team Name: example - Bond Basketball Women 1

Enter Team Colours: example - blue/yellow

Invite people to join team: this allows the team captain to invite members of their team to register. Enter team members email address's they will receive an email with the team code to join the team.

☒ Create a new Team ☐ Join an existing Team

Create a new Team

Age Group/Event:

Team Code:
(Must be between 4 and 10 characters - used by people to find & join your team)

Team Name:
(do not add ages to team name)

Team Colors:

Invite people to join your team:

Enter email addresses of people you wish to invite:
(separate multiple email addresses with a comma)

Or, add Captain and other players to your team now: if you are registering on behalf of player/team captain you will need click **'add player'**. Click **'Ok'** to continue.

Or, add Captain and other players to your team now:

1. Before proceeding to add other players to your team you will require all relevant personal details for each other person. If you are unable to provide this information at this time and wish to proceed with your registration please invite all other players to join the team via the email option above.
2. All other players added to your team at this time will be required to be paid for in the one transaction upon completing the registration process.

You will also need to supply all information regarding any players whom you add to your team.

Current Team Members:

Team Members you have Registered:

#	First Name	Last Name	Email	Position
---	------------	-----------	-------	----------

Important: If you are going to play in this team, please click 'Add Player' below to add yourself to the team.

Guro Test

(You will be noted as the Team Manager for this Team)

On the next page you will be required to select Division either men/women and University Team Number. Please select and click **'Ok'** to continue.

Basketball

Division *

University Team Number *

The previous page will appear again.

To add another player click **'add player'**. To keep adding players you will need to come back to this page and click **'add player'**.

Note 1: before proceeding to add other players to your team you will require to have all relevant personal details for each person. If you are unable to provide the information at this time and wish to proceed with your registration please invite all other players to join the team via the email option above.

Note 2: All other players added to your team at this time will be required to be paid for in the one transaction upon completing the registration process. This will not be an issue if your university is being invoiced.

The screenshot shows a web browser window with the URL https://unisport.fusesport.com/portal_registr.... The page title is "FuseSport". The main content area is titled "Invite people to join your team." and contains the following text:

Enter email addresses of people you wish to invite: (separate multiple email addresses with a comma)

Or, add Captain and other players to your team now:

1. Before proceeding to add other players to your team you will require all relevant personal details for each other person. If you are unable to provide this information at this time and wish to proceed with your registration please invite all other players to join the team via the email option above.

2. All other players added to your team at this time will be required to be paid for in the one transaction upon completing the registration process.

You will also need to supply all information regarding any players whom you add to your team.

Current Team Members:

Team Members you have Registered:

#	First Name	Last Name	Email	Position	
1.	Guro	Test	guro@test.com	Player	edit remove

Important: If you are going to play in this team, please click 'Add Player' below to add yourself to the team.

(You will be noted as the Team Manager for this Team)

At the bottom of the form are "Cancel" and "OK" buttons.

Enter the personal details of the new person and select their division and university team number and click **'ok'** to continue.

The screenshot shows the same web browser window as the previous one, but the form is now filled out with the following details:

First Name: * Susi

Last Name: * Test

Date of Birth: * 8 May 1993

Student Number: *

Gender: * Choose...

Email: * susi@test.com

Mobile Ph: * 0123456789

Country * Australia

Address * 93 Denmark Hill Rd

Suburb * Red Hill

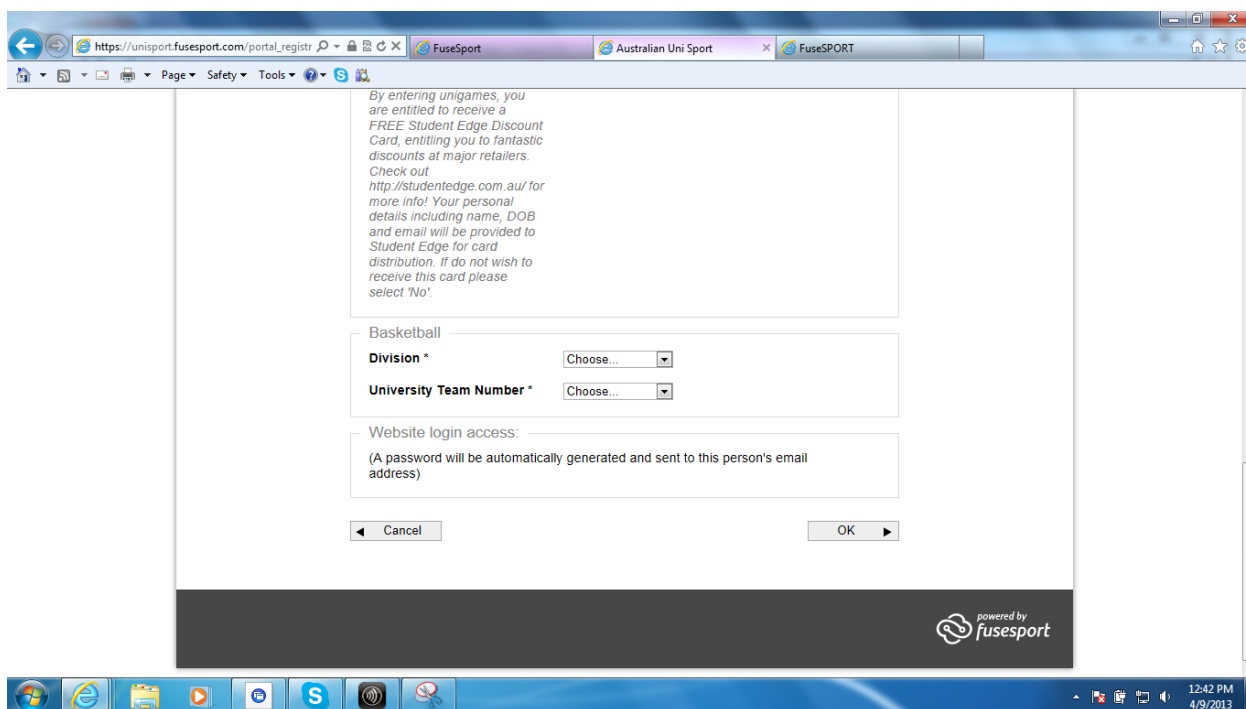
State * NT

Postcode * 5874

Student Edge Discount Card: * NO

By entering unigames, you are entitled to receive a FREE Student Edge Discount Card, entitling you to fantastic discounts at major retailers.

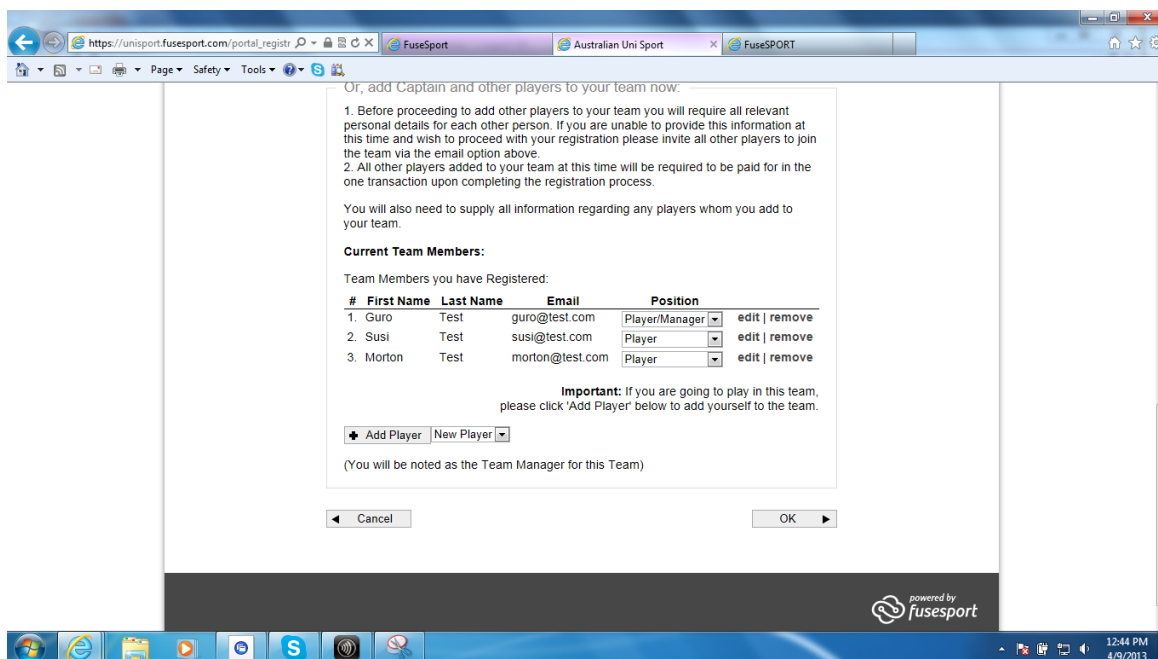
At the bottom of the form are "Cancel" and "OK" buttons.



Once you have added each additional player the following page will appear. Under '**Position**' there is a drop down box and you have the ability to change the player/manager to a player if required and vice versa.

Please note that you can logged back in at any time to add new players to your team, don't forget the team code and name.

Once you have finished entering your team please click '**ok**' to continue.



The next screen to appear is 'My Teams' to show that you have created a team.

Click 'next' to continue.

7. Team Manager or Official Information > 8. Participation Agreement > 9. NUG Opening Ceremony Ticket

6.1 Competitor Sport Selection | 6.2 Basketball

Basketball

Guro Test

2013 Northern University Games Registration Fees

\$140.00 - Games Competitor Fee

\$35.00 - Registration Late Fee (after 31/5/13)

\$35.00 - Additional Sport Fee (cross accreditation)

My Teams

Competition	Team	
Basketball > Womens	Bond Basketball Women - 1	edit remove

Create or Join a Team

Previous Next

powered by fusesport

11. Participation Agreement

Please read and agree to the AUS Participation Agreement. From the drop-down box select 'I agree'.

Click 'Next' at the bottom of the page to continue.

1. Welcome > 2. Sign Up > 3. Personal Information > 4. University > 5. Entry Type > 6. Competitor Sport Selection > 7. Team Manager or Official Information > 8. Participation Agreement > 9. NUG Opening Ceremony Ticket

Participation Agreement

Guro Test

To continue and finalise your registration you must agree to the AUS Participation Agreement terms and conditions.

I accept the terms and conditions of participation * Choose...

Previous Next

powered by fusesport

12. Opening Ceremony Tickets

Please enter the number of tickets you wish to purchase. Click **'Next'** at the bottom of the page to continue.

The screenshot shows a web browser window with the URL https://unisport.fusesport.com/portal_registr. The page is titled "NUG Opening Ceremony Ticket" and is in "Test Mode". It features a progress bar with steps: 1. Welcome, 2. Sign Up, 3. Personal Information, 4. University, 5. Entry Type, 6. Competitor Sport Selection, 7. Team Manager or Official Information, 8. Participation Agreement, and 9. NUG Opening Ceremony Ticket. The current step is 9.1 NUG Opening Ceremony Ticket. The page text says: "If you wish to purchase a ticket to the 2013 Northern University Games Opening Ceremony please enter the quantity required. The tickets are \$12 each." There is a text input field labeled "2013 NUG Opening Ceremony Ticket: *". Below the field are "Previous" and "Next" buttons. The page is powered by fusesport.

13. Please review and Provide payment

Since you are registering on behalf of a participant and if you are a university that AUS invoices, the page below will show. If your university has not arranged to be invoiced with AUS you will be required to enter credit card details for payment.

Click **'Finish'** at the bottom of the page to continue.

The screenshot shows a web browser window with the URL https://unisport.fusesport.com/portal_registr. The page is titled "Please review & provide payment" and is in "Test Mode". It features a progress bar with steps: 1. Welcome, 2. Sign Up, 3. Personal Information, 4. University, 5. Entry Type, 6. Competitor Sport Selection, 7. Team Manager or Official Information, 8. Participation Agreement, and 9. Please review & provide payment. The current step is 9. Please review & provide payment. The page displays a "Purchase summary" table:

Item	Price
(Edit) NUG Registration Fee (Edit)	\$140.00
Opening Ceremony Ticket (NUG) (# purchased: 1) (Edit)	\$12.00
Susi Test	
NUG Registration Fee (Edit)	\$140.00
Morton Test	
NUG Registration Fee (Edit)	\$140.00
TOTAL:	\$432.00
GST included:	\$39.27

* (asterisk) denotes no GST is applicable

Below the table, there is an "Edit Registration" section with an "Edit" button. There is also a section for "Add another Person to Registration" with an "Add another Person" button. At the bottom, there is a "Finish and Bulk Pay later" section with a text box containing the message: "Australian University Sport will invoice your university for payment. Please contact your on campus service provider for further information." Below this section are "Previous" and "Finish" buttons. At the very bottom, there is a link "Discard entry and Start Again".

14. Tax Invoice/Receipt

If you wish to print of copy of the tax invoice please click the '**Print**' button below.

Please click '**Exit**' to finish.

Finished Guro Test

You have now registered for the 2013 Northern University Games.
Please contact your on campus sporting provider for further requirements you need to satisfy before this event.

Login for next time
Please use this information to login next time
Username: guro@test.com
Password: JHCMHDJO

TAX INVOICE / RECEIPT	
#0118883 9 April 2013	
2013 Northern University Games (NUG) Australian University Sport ABN: 22 634 634 319 Suite 1.12, Sports House Cnr Castlemaine & Caxton Streets Milton QLD 4064 Tel: 07 3876 2610 Fax: 03 3876 2620 Email: aus@unisport.com.au Web: secure.unigames.com.au	INVOICE TO: Registration Number: 73605 Guro Test 58 oiso olso NSW 2587 Australia Email: guro@test.com Ph: 0123456789 Mob: 0123456789 Gender: Female Date of Birth: 27 September 1994
Transaction Number: 118883	

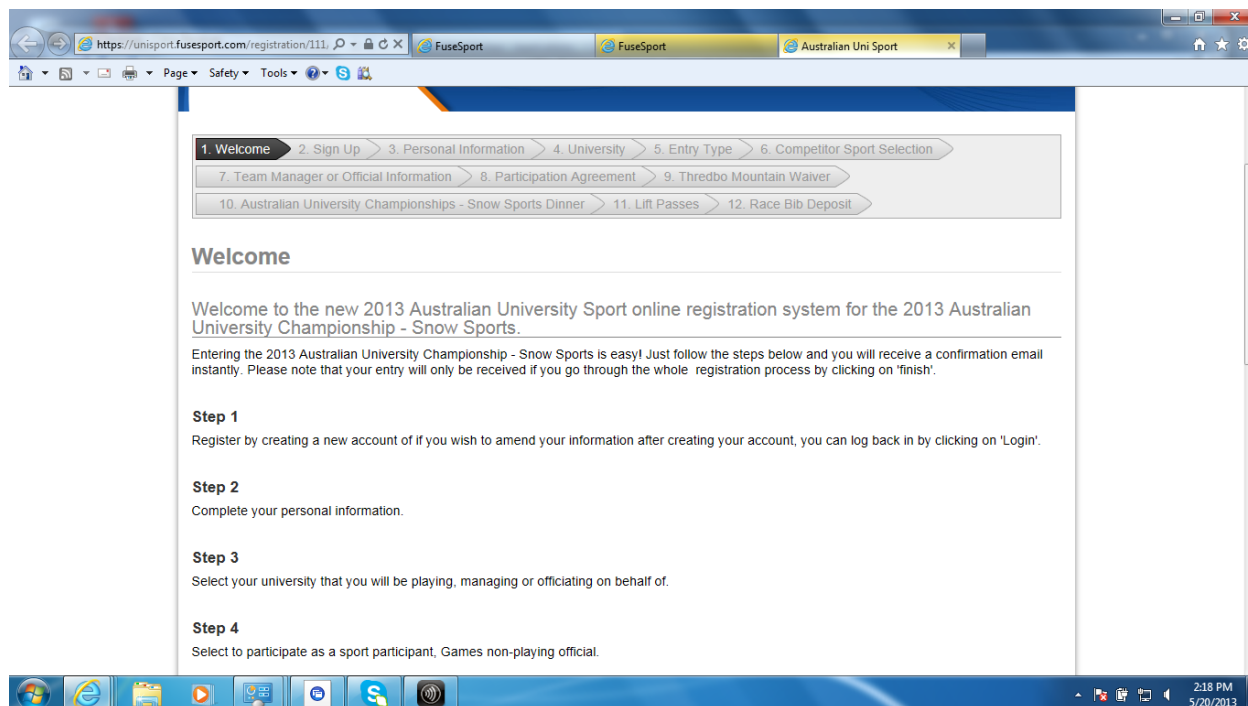
Description	Qty	Price	GST	Amt
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12:59 PM
4/9/2013

4. SNOW SPORTS

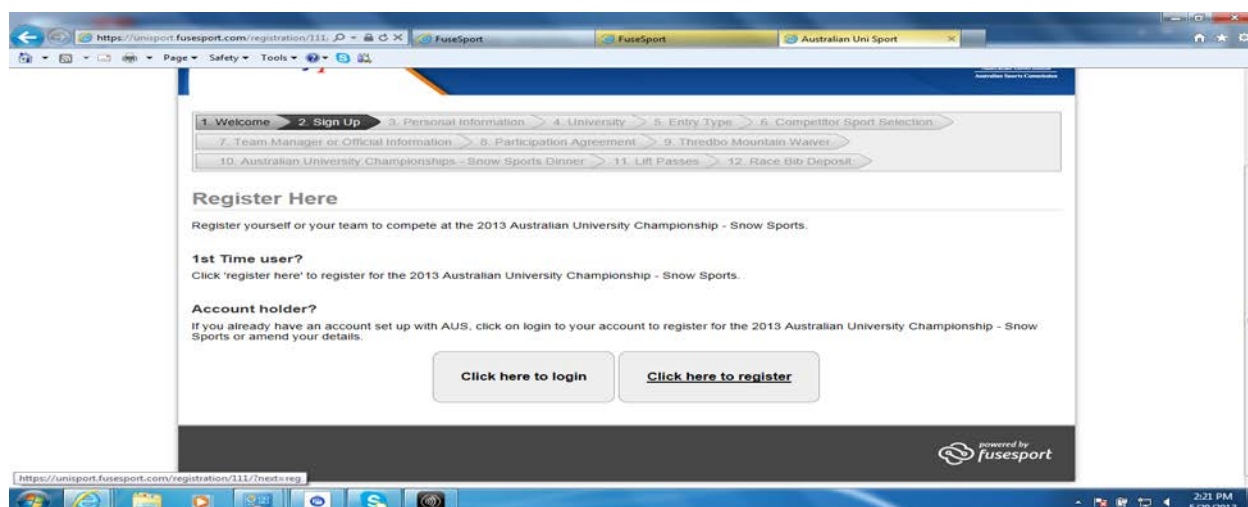
To register for Snow Sports please go to the Australian University Sport website: www.unisport.com.au

When you click on the snow sports the welcome page below will appear. Please read and click '**Next**' at the bottom of the page.



1. Register Here or Login

Click 'Register Here' to create a new account or if you wish to amend your information after creating your account, you can log back in by clicking on '**Next**' at the bottom of the page.



2. Register

Please enter your first name, last name and your email address twice. Click **'next'** at the bottom of the page to continue.

Register yourself or your team to compete at the 2013 Australian University Championship - Snow Sports.

1st Time user?
Click 'register here' to register for the 2013 Australian University Championship - Snow Sports.

Account holder?
If you already have an account set up with AUS, click on login to your account to register for the 2013 Australian University Championship - Snow Sports or amend your details.

Never Registered Before?
If you are a first time user, please enter your First Name, Last Name and email address below and click 'Next'. All fields are mandatory.

First Name: *
(Your full first name, without abbreviation)

Last Name: *

Email: *

Email: *
(Please type email again to Confirm)

[Previous](#) [Next](#)

[Discard entry and Start Again](#)

3. Personal Information

Please enter your personal information and under 'create or change password' enter a password that you will remember. Click **'Next'** at the bottom of the page to continue.

1. Welcome > 2. Sign Up > 3. Personal Information > 4. University > 5. Entry Type > 6. Competitor Sport Selection > 7. Team Manager or Official Information > 8. Participation Agreement > 9. Thredbo Mountain Waiver > 10. Australian University Championships - Snow Sports Dinner > 11. Lift Passes > 12. Race Bib Deposit

Personal Information
Please enter your contact details

First Name: * Jo

Last Name: * Blogs

Date of Birth: * [dropdown]

Gender: * Choose... [dropdown]

Student Number:

Email: * jo@test.com

Mobile Ph: *

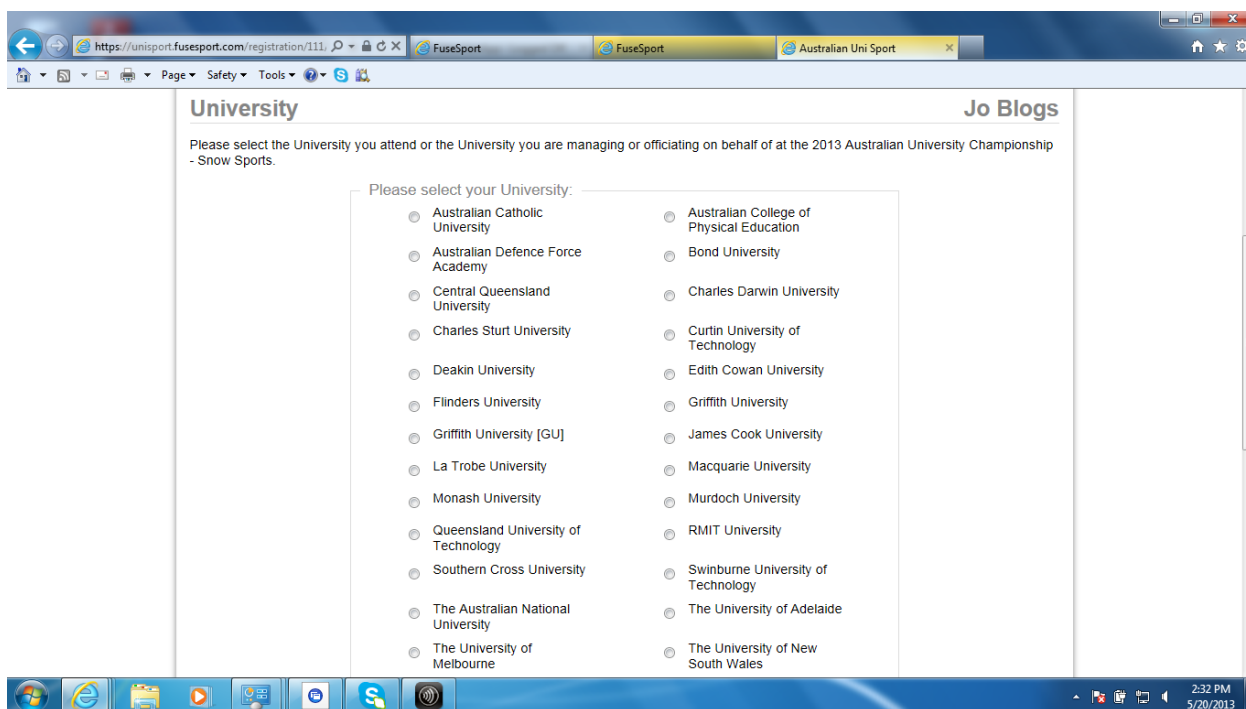
Home Ph:

Country * Australia [dropdown]

[Next](#)

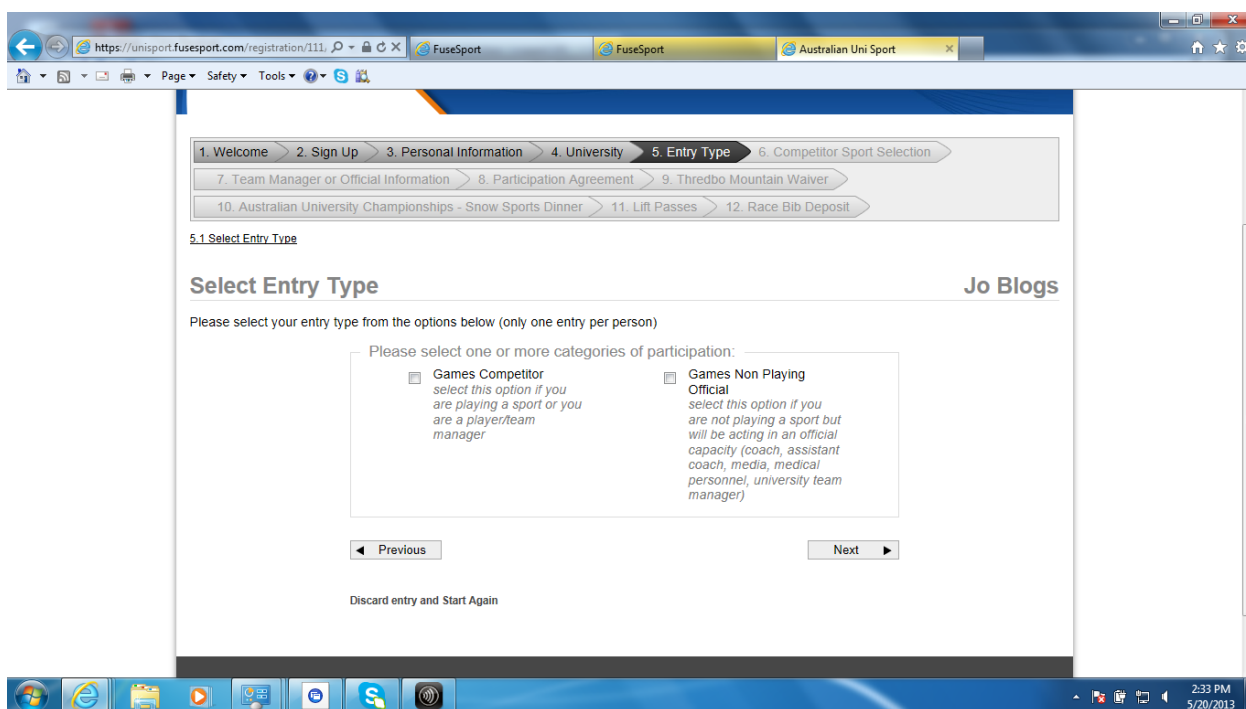
4. University

Please select your university. Click 'next' at the bottom of the page to continue.



5. Entry Type

Please select your entry type. If you are player or player/Team Manager you need to select '**Games Competitor**'. If you are a UTM, Coach, Media, Medical, Team Organiser you need to select '**Games non-playing Official**'. This example will take you through as a '**Games Competitor**'.



6. Select Sports

Please select which sports you are going to participate in. Click '**Next**' at the bottom of the page.

6.1 Competitor Sport Selection

Competitor Sport Selection

Jo Blogs

2013 Australian University Championship - Snow Sports registrations are now open for the following sports:

Please select one or more categories of participation:

- ☐ Alpine Skiing - Giant Slalom
- ☐ Alpine Skiing - Super G
- ☐ Cross Country Skiing - Relay
- ☐ Freestyle Skiing - Rails
- ☐ Freestyle Skiing - Ski Slopestyle
- ☐ Snowboard - Boarder Cross
- ☐ Snowboard - Halfpipe
- ☐ Snowboard - Slopestyle
- ☐ Alpine Skiing - Slalom
- ☐ Cross Country Skiing - Individual
- ☐ Freestyle Skiing - Moguls
- ☐ Freestyle Skiing - Ski Halfpipe
- ☐ Freestyle Skiing - Skier Cross
- ☐ Snowboard - Giant Slalom
- ☐ Snowboard - Rails

[Previous](#) [Next](#)

[Discard entry and Start Again](#)

7. Sport Specific Information

Please complete the sport specific information below.

Click '**Next**' at the bottom of the page to continue.

6.1 Competitor Sport Selection | **6.2 Alpine Skiing - Giant Slalom**

Alpine Skiing - Giant Slalom

Jo Blogs

2013 Australian University Championship - Snow Sports

Races 1 - 3 = \$80 per race (includes GST)

Races 4 onwards = \$65 per race (includes GST)

Late Registration Fee - \$35

Division: * [Choose...](#)

Rank: * [Choose...](#)

[Previous](#) [Next](#)

[Discard entry and Start Again](#)

powered by fusesport

8. Participation Agreement

Please read and agree to the AUS Participation Agreement. From the drop-down box select '**I agree**'.

Click 'next' at the bottom of the page to continue.

The screenshot shows a web browser window with the URL <https://unisport.fusesport.com/registration/111>. The page features the Australian University Sport logo and a navigation bar with steps 1 through 12. Step 8, 'Participation Agreement', is highlighted. Below the navigation bar, the title 'Participation Agreement' is displayed. A message states: 'To continue and finalise your registration you must read and agree to the AUS Participation Agreement terms and conditions.' A form field labeled 'Participation Agreement: *' contains a dropdown menu with 'Choose...' selected. Below the form field are 'Previous' and 'Next' buttons. At the bottom, there is a link that says 'Discard entry and Start Again'. The footer includes the 'powered by fusesport' logo.

9. Thredbo Mountain Waiver

To read the Thredbo Mountain Waiver, please click on 'Thredbo Mountain Waiver' and then click on the drop down box to agree. Click on 'Next' at the bottom of the page to continue.

The screenshot shows the same web browser window as the previous one, but the navigation bar now highlights step 9, 'Thredbo Mountain Waiver'. The title 'Thredbo Mountain Waiver' is displayed. A message states: 'To continue and finalise your registration you must read and agree to the Thredbo Mountain Waiver.' A form field labeled 'Thredbo Mountain Waiver: *' contains a dropdown menu with 'Choose...' selected. Below the form field are 'Previous' and 'Next' buttons. At the bottom, there is a link that says 'Discard entry and Start Again'. The footer includes the 'powered by fusesport' logo.

10. Snow Sports Dinner

Please enter the number of tickets you wish to purchase. Click **'Next'** at the bottom of the page to continue.

The screenshot shows a web browser window with the URL <https://unisport.fusesport.com/registration/111>. The page title is "2013 Australian University Championship - Snow Sports Dinner" and it is powered by "fusesport". The navigation bar includes links for "7. Team Manager or Official Information", "8. Participation Agreement", "9. Thredbo Mountain Waiver", "10. Australian University Championships - Snow Sports Dinner", "11. Lift Passes", and "12. Race Bib Deposit". The main content area has a heading "2013 Australian University Championship - Snow Sports Dinner" and a sub-heading "Jo Blogs". Below the heading, it says "If you wish to purchase a ticket to the 2013 Australian University Championship - Snow Sports dinner please enter the quantity required. They are \$65 each." There is a form with a label "2013 Australian University Championship - Snow Sports Dinner: *" and a text input field. Below this is a "Create or change your password:" section with a "Change Password:" label and a password input field. At the bottom of the form are "Previous" and "Next" buttons, and a link "Discard entry and Start Again".

11. Lift Passes

Enter the number of lift passes you wish to purchase. Select the date you wish your lift pass to commence. Click **'Next'** at the bottom of the page to continue.

The screenshot shows a web browser window with the URL <https://unisport.fusesport.com/registration/111>. The page title is "Lift Passes" and it is powered by "fusesport". The navigation bar includes links for "7. Team Manager or Official Information", "8. Participation Agreement", "9. Thredbo Mountain Waiver", "10. Australian University Championships - Snow Sports Dinner", "11. Lift Passes", and "12. Race Bib Deposit". The main content area has a heading "Lift Passes" and a sub-heading "Jo Blogs". Below the heading, it says "Please enter the number of Lift Passes required." and lists the following options: "4 1/2 Day Lift Pass = \$340", "5 1/2 Day Lift Pass = \$390", "6 1/2 Day Lift Pass = \$440", and "7 1/2 Day Lift Pass = \$490". A note states: "Note: The First half day must be used after 1pm the day prior to the full day lift use. Eg - a 4 1/2 day lift ticket will start 1pm on the Sunday." There is a form with labels "4 1/2 Day Lift Pass: *", "5 1/2 Day Lift Pass: *", "6 1/2 Day Lift Pass: *", and "7 1/2 Day Lift Pass: *" and corresponding text input fields. Below these is a "Commencement of first full day:" section with a date picker showing "26", "August", and "2013". At the bottom of the form are "Previous" and "Next" buttons, and a link "Discard entry and Start Again".

12. Race Bib Deposit

Please enter the number of race bibs you would like to purchase. Please click 'next' to continue.

12.1 Race Bib Deposit

Race Bib Deposit

Jo Blogs

Please select the number of Race Bibs required. The Race Bibs will cost \$20.

Race Bib Deposit: *

You only need to purchase one (1) race bib deposit for all races you compete in. If the bib is returned, a refund will be processed up to 4 weeks after the event finishes.

Create or change your password:

Change Password: ☐

[Previous](#) [Next](#)

[Discard entry and Start Again](#)

powered by **fusesport**

13. Please review and provide payment

If your university has not arranged to be invoiced with AUS, you will then be required to enter credit card details for payment.

10.1 2013 Australian University Championship - Snow Sports Dinner

Please review & provide payment

Jo Blogs

Purchase summary

Please follow the steps below to finalise your registration.

Item	Price
(Edit) Snow Sports - Registration Fee (Edit)	\$80.00
Snow Sports - Dinner (# purchased: 1) (Edit)	\$65.00
Race Bib Deposit (Edit)	\$20.00 *
4 1/2 Day Lift Pass (# purchased: 1) (Edit)	\$340.00
TOTAL:	\$505.00
GST included:	\$44.09

* (asterisk) denotes no GST is applicable

[Edit Registration](#)

[Edit](#)

[Add another Person to Registration](#)

[Add another Person](#)

[Finish and Bulk Pay later](#)

Australian University will invoice your University for payment. Please contact your on campus provider for further information.

14. Confirmation of Registration and Tax Invoice

If you wish to print a copy of the tax invoice please click the 'Print' button below.

Finished Jilly Test

You have now registered for the 2013 Northern University Games.
Please contact your **on campus sporting provider** for further requirements you need to satisfy before this event.

Login for next time
Please use this information to login next time
Username: jilly@test.com
Password: IGBLGGIN

TAX INVOICE / RECEIPT	
#0118659 8 April 2013	
2013 Northern University Games (NUG) Australian University Sport ABN: 22 634 634 319 Suite 1 12, Sports House Cnr Castlemaine & Caxton Streets Milton QLD 4064 Tel: 07 3876 2610 Fax: 03 3876 2620 Email: aus@unisport.com.au Web: secure.unigames.com.au	INVOICE TO: Registration Number: 73604 Jilly Test 76 merry st Hopeville QLD 9583 Australia Email: jilly@test.com Pn: 0123456789 Mob: 0123456789 Gender: Female Date of Birth: 6 December 1995
Transaction Number: 118659	

Description	Qty	Price	GST	Amt
-------------	-----	-------	-----	-----

4:09 PM
4/8/2013